

COMPANY REGISTRATION NUMBER: SC412275
CHARITY REGISTRATION NUMBER: SC044953

Forres Area Community Trust
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2024

RITSONS
Chartered Accountants
103 HIGH STREET
FORRES
MORAY
IV36 1AA

Forres Area Community Trust
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2024

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Forres Area Community Trust

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name Forres Area Community Trust

Charity registration number SC044953

Company registration number SC412275

Principal office and registered office Forres Town Hall
High Street
Forres
IV36 1PB
Scotland

The trustees

Peter Airey	
Jim Farquharson	
Tina Coffey	
Ms L Creswell	(Retired 20 September 2024)
Bea Jefferson	(Retired 17 July 2023)
Sandra MacLennan	(Retired 19 February 2024)
Joanna Taylor	(Retired 23 April 2023)
Kevin Skivington	
Susan Longmuir	(Retired 15 July 2024)
Mrs J Barry	
Mr J Robinson	(Appointed 18 December 2023)

Independent examiner RITSONS Chartered Accountant
103 HIGH STREET
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Forres Area Community Trust

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Structure, governance and management

Governing document

Forres Area Community Trust ("FACT") is a charitable company limited by guarantee, incorporated 29 November 2011 and registered as a charity on 25 June 2014. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Organisational Structure & Decision Making

The structure of the company consists of the members, the Directors and the staff as follows;

Members - There are three categories of members, as follows:

1. Ordinary Members for persons aged 16 or over who live in the Forres Academy catchment area; Ordinary Members elect people to serve as Directors in accordance with the Articles of Association,
2. Associate Members for adults who live out with the Forres Academy catchment area and for organisations that support the aims of the company wherever their place of business.
3. Junior Members for those aged between 12 and 15.

Directors - The directors of the company are also charity trustees for the purposes of the charity law and are known as Board members. They are responsible for the strategy and supervision of the activities of the company; and the manner in which it fulfils its objects.

Staff - the eleven members of staff, recruited locally, carry out the day-to-day activities of the company under the management of the Lead Development Officer, who turn is managed by the Chair on behalf of the Board.

The company has a Board of Directors of up to fifteen members who are responsible for its strategic direction and decision making.

- Up to twelve of the Directors are elected by the Ordinary Members and drawn from the membership of the company (Member Directors).
- A maximum of three are Directors appointed by the Directors (Co-opted Directors), who need not be members.
- There is a minimum number of seven directors. The majority of Directors need to be Member Directors.

The Member Directors are appointed at a General Meeting of the company for a period of three years, one third retiring at each Annual General Meeting. Co-opted Directors are appointed for a year. At the end of the period of their appointment Directors are eligible to be re-elected or re-co-opted.

All Directors give their time voluntarily and received no benefits, financial or other, from the charity.

At present, the Board has eight members, from a variety of professional backgrounds, who meet monthly.

Changes in Directors

Peter Airey, Lorna Creswell stepped down by rotation and were reappointed at the AGM on 18th December 2023.

John Robinson was appointed as new Director at the AGM on 18th December 2023.

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Year ended 31 March 2024

The Directors and staff seek to ensure that the needs of the organisation and local community are appropriately reflected through a diverse Board membership. In an effort to maintain the broad mix of skills represented on the Board, Directors complete a skills audit and in the event of particular skills being required, appropriate individuals are then approached to be co-opted or elected to the Board. Members of the Board also undertake training to enhance their skills.

Roles and Responsibilities of Directors

The role of the Directors is to set overall strategy and to exercise overall supervision in relation to the company's activities.

Company law requires the Directors to prepare financial statements for each financial year. These give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its income and expenditure, for the financial year. The annual accounts are prepared in accordance with statutory requirements and Directors are responsible for there being adequate systems of internal control and ensure that members of staff or external providers involved in accounting and accounts are competent and reliable.

The Board of Directors is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Board of Directors is also responsible for safeguarding the assets of the charitable company and for taking reasonable steps for the prevention and detection of fraud or other irregularities.

All Directors when appointed are required to read, agree to and sign a Code of Practice and follow the Charities & Trustee Investment (Scotland) Act 2005 and Companies Act 2006.

Related Parties

Trustees must always act in the interests of their charity and not for private benefit. Charities preparing accruals(SORP) accounts must disclose:

- trustees' remuneration and benefits
- trustees' expenses
- transactions with those persons and entities that are closely connected to the charity or its trustees, referred to as related parties.

The Board has put in place a process whereby Directors disclose entities with which they are closely involved to assist in the identification of possible conflicts of interest and related party transactions to ensure these are addressed appropriately.

The company is affiliated with and is a member of the Development Trusts Association Scotland, number SE155, Scottish Council for Voluntary Organisations, Heritage Trust Network, Befriending Networks Scotland, Moray Federation of Community Halls and Associations, Forres Area Forum, Forres Area Tourism Network, Forres Area Business Association, the Online Centre Network, SURF - Scotland's Regeneration Network and is a member of the Third Sector Interface. Moray Membership of these organisations has proved invaluable for access to professional guidance, for use of model policies, access to free training and resources, and for learning and networking opportunities for the company and community to benefit from. We have signed up to the Voluntary Code of Practice for Social Enterprise in Scotland, Fair Work First and Disability Employer.

Risk Management & Statement of Risk

The Board of Directors has established the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate and thereby reduce the risks the charity faces. The external risk to funding has led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control of risks are minimised by the

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Year ended 31 March 2024

implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors to the premises. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity and changes in legislation.

Objectives and activities

The company has been formed to benefit the community of the Forres Academy catchment area with the following objects:

1. To advance citizenship and community development
 - To advance community development including rural regeneration and the promotion of civic responsibility, volunteering, the voluntary sector and charities within the community
 - To promote, establish, operate and/or support other similar schemes and projects of a charitable nature for the benefit of the community within the Forres Area
2. To advance and protect the environment, culture and heritage
 - To involve local people in caring for the area's environment, heritage and culture and encourage others to visit the area
3. To advance education and lifelong learning for the benefit of the general public

The company shall do so following the principles of sustainable development.

The Strategic Objectives are that FACT:

- Operates to a high standard, with governance and operational processes that are in line with best practice
- Continues to deliver high quality outcomes on all projects
- Operates with due regard to financial and environmental sustainability, in ways that are consistent with its objectives and charitable status
- Develops the Town Hall to the benefit of the community
- Facilitates the community's ability to benefit from the "digital"
- Works, with partners as appropriate, to bring economic prosperity and sustainable rural regeneration to the area
- Engages with the whole community in an inclusive way to facilitate their opportunities for improving wellbeing

These Strategic Objectives were set in 2020-21 by the Board, in line with the Growth Plan that was developed in 2013 and are regularly reviewed, the first being in February 2022. There is currently a strategic planning review taking place which should be completed by the end of the year.

The strategy for achieving these objectives and aims includes the promotion and facilitation of partnership working, by encouraging individuals and groups with specific skill, experience and interests to work together for the benefit of Forres area communities. The company works collaboratively with partners from the voluntary, public, private sectors and grant awarding bodies to ensure best use of resources to ensure efficient and effective results are achieved. The charity has access to community views and can facilitate consultations on behalf of others to ensure the necessary neutrality to provide authentic information. By communicating about national resources and our membership of national network organisations, the company brings funding and other opportunities to the Forres area to ensure relevant developments are accessed and maximised.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Achievements and performance

This has been a very busy and challenging year for FACT. In an environment of reducing funding pots, increased demands on resources, time and balancing various priorities FACT undertakes has put pressure on the organisation. However, due to the committed staff, the continual support from Volunteers, local groups and local, regional and national organisations along with good working relationships with our funders we have been able to exceed expectations in many areas of our work.

Volunteering and Befriending

FACT is very grateful for all the invaluable and myriad contributions that volunteers make in supporting our various activities, projects and general operations of FACT and the town hall as well as supporting many local organisations in the area.

Supporting and celebrating the input of volunteers who contribute to the operation and activities run by FACT and for other good causes in the Forres area is an important part of FACT's work and included organising a Volunteer Thank You Tea which was organised in May and one later in the year. This was jointly co-ordinated by the Volunteer and The Cameron Co-Ordinator to coincide with Volunteer Week 2023. It gave the Volunteers the opportunity to share ideas and to give us suggestions about how different Projects can progress further.

Volunteers were asked to complete a second Skills Audit. Following on from feedback about the previous 2022 Skills Audit and the changing needs of FACT within Forres Town Hall, the questions were adapted appropriately. The information was collated and cross referenced to see if there are any skills or interests that could benefit or be developed to support FACT further especially in the areas of admin and communications, the operation and activities run by FACT and for the other good causes in the Forres Area.

We also worked in conjunction with other organisations to promote the importance of volunteering in the local community and in relation to employability e.g. a Marketplace Event took place in Forres Town Hall in conjunction with DWP, Moray Pathways and tsiMORAY.

Community engagement continued with attendance to various weekly and monthly sessions in the surrounding area which focused on Volunteering, Befriending and digital support as well as promoting FACT's purpose and activities. This led to an increase in Volunteers and Befrienders.

The Befriending Service, previously known as the Cameron Project is FACT's special project which aims to reduce social isolation and loneliness in the local community. The project offers a befriending service, events and a wide variety of activities aimed at all walks of society. Individuals can self referral or be referred by a number of local organisations and agencies including Varis Practice Mental Health and Wellbeing Manager, tsiMoray - Hospital Homecoming Project, Quarriers, Health and Social Care Moray, Community Physio Team - Forres Health Care, Dementia and Frailty Team - Lossiemouth.

Over this period there was a refocus on the policies and procedures to ensure what was being offered was within the boundaries that FACT could offer. It also meant Befrienders were better supported with more meet and greet and more training sessions organised throughout the year.

This area of work has been funded by the National Lottery Community Fund and Impact Partnership Funding.

Forres Pop Up Pantry in collaboration with Moray Food Plus

The Forres Pop Up Pantry Project focuses on the prevention of food surplus going into landfill but also continues to provide support for many households in the Forres Academy Catchment Area by 'popping up' each week in Forres Town Hall. FACT is fortunate to have developed a dedicated Team

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of Volunteers who are supported by a paid part-time Pantry Assistant. There has been an increased focus on how to sustain the project once funding from the People's Postcode Lottery ends over the summer months which will be led by the Volunteers who run the weekly sessions.

Family Social Club

Through discussions with local schools, organisations which were backed up with National statistics, FACT applied to the National Community Lottery, Cost Of Living Fund for funding to support families in the area who were experiencing a range of challenges that impact on their wellbeing and their ability to thrive. we were successful and put in place a programme of after school and holiday time provision that enables families to engage with agencies and get the advice and support they need in a welcoming and warm environment. This environment provides an opportunity for people to meet, chat and get advice whilst their children are given the chance to participate in creative activities. This approach has been well supported and we have widened our collaboration with a local church, an environmental education charity, Wild Things and Moray Pathways (a local employability partnership) along with others to create additional activities and support under the banner of 'Forres Family Hub'.

Forres Online - Digital Inclusion Project

Forres Online offers free, face to face, digital support in the local community and in the surrounding rural areas. We have signed up to the Digital Participation Charter, which confirms our commitment to improve digital skills for Staff, Volunteers and people in our community. FACT is also part of Moray Pathways Opportunities. They can help point you in the right direction to find opportunities in education, training or employment giving digital support. The total number of beneficiaries at Forres Online Events over this period was in the region of 1000 attendances. This included weekly drop ins at Forres Town Hall, outreach sessions.

We have also started to work with Moray Health and Social Care Partnership (HSCP) and the Rural Centre of Excellence (RCE), Quarriers and others who are exploring using the digital solutions to current challenges with health and care needs. Two digital tools are being developed and tested in collaboration with staff and citizens in the Moray area with the aim of improving the experience of older people and unpaid carers looking for support. Community Connections Moray is a website that helps a person to find community support early and can introduce them to services they choose through sharing their details and asking for contact. Personal Data Store is a secure platform which aims to help a person tell their story once and in their own words, identify specific needs from services and offers support to share their story with services they engage with. We look forward to being involved further in these innovative approaches.

Activities Programme

FACT continued to organise a range of activities to meet its strategic aims promoted quarterly. These included exercise based activities, Gentle Seated Exercise, Immediate Exercise, Yoga, Qi Gong, Art and Craft and activities focusing on heritage and culture. There was also a collaboration with Wild Things! An environment education based charity to support older people to attend indoor and outdoor nature focussed activities.

There were in the region of 2000 attendances over this accounting period who participated in the activities programme. This was funded by a number of funding streams including, Beatrice Community Fund, Auchernack, the National Lottery Community Fund and Moray Local Action Fund amongst others.

Forres Town Hall Operations

The rooms and halls available for hire continue to be popular with regular users, other local community groups, meeting, hot desking, training, weekly coffee mornings and FACT's own activity programme. Regular meetings are held with the Town Hall User Groups which has helped develop a partnership approach to improve the current facilities. The Wee Gallery in the side hallway, for display of local art and photography exhibitions also continues to be a popular asset to the Town Hall days every week.

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Year ended 31 March 2024

Forres Town Hall Regeneration Capital Project

The surveys to inform the tendering process for repairs and renovations at the town hall were completed. Also, during this period major efforts were put in place to secure the funding package from the UK Government's Community Ownership Fund, HIE Green Grant, Moray Local Action Fund and Scottish Landfill as well as additional fundraising for the Phase 1 Capital Project for Forres Town Hall which the company owns and operates. This involved installing insulation in the roof space, repairs to the roof and unexpected emergency structural repairs. These works were essential to ensure the sustainability of the town hall. We now look forward to working with stakeholders to look at how we continue to make improvements to this important asset for the Forres Area.

Community Engagement

The Town Hall Hoolie

Consultants were engaged to bring together a heritage project which would end with a celebration 'Hoolie'. Initially, the consultants attended many events and activities within the Town Hall over 8 weeks to capture memories of the building throughout its varied history and this culminated in the Town Hall Hoolie Event.

The Consultants worked well with other Town Hall Users to produce a varied and enjoyable Event that reflected the wide variety of uses of the Town Hall with an informative and evocative Slide Show and Story Soundscape plus performances from the FACT Gentle Seated Exercise Group, the Forres & District Pipe Band, the Forres Royal Scottish Country Dance Society (RSCDS) and the Highland Youth Theatre. There were also Stalls that showcased Groups and Organisations that regularly use the Town Hall such as Craft & Chatter, the FACT Art Class, the Forres Camera Club, The Highland Youth Theatre and Forres RSCDS. The Project, and particularly the Hoolie Event, were very well received with lots of positive reactions from participants and the audience alike with one particularly memorable quote from an elderly couple who commented that they had not been 'out' (to an Event) for four years: "This was the loveliest day out ever".

Community's Mental Health & Wellbeing Fund - Menopause Moments

As a result of a community member we helped them to apply for funding from the Community's Mental Health & Wellbeing Fund which was decided by Participatory Budgeting and administered by tsiMoray, to deliver an event and activities to support women who are experiencing the menopause. Through the £2,000 funding we organised a Marketplace, Drop in Sessions and an activities. This project was well received and has been further developed by a local organisation which now provides support and activities in the Forres and Lossiemouth areas.

Compiling Updated Directory of Services

Through funding from the Beatrice Community Fund and Moray Local Action Group we were able to update a directory of services for the local area. This has included larger printed versions of the publication and we are looking at how to create digital formats of the publication. This will be an ongoing piece of work to keep updated, improve and to link with other local, regional community databases.

Spirit of Community, Community Plan

The Spirit of Community Event which took place the previous accounting period, in April 2022, enabled residents to comment on how they felt the Forres area could move forward. This along with many other consultation events, co-ordinated in partnership with the Forres Area Forum brought together a wide ranging community plan report which was launched in May 2024. FACT are looking forward to the next stage of supporting the various elements of the plan in collaboration with other interested parties and individuals.

Forres Connected - Culture Heritage

In January 2024, a partnership project now called Forres Connected - Culture and Heritage received

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Year ended 31 March 2024

£20,000 from the UK Government's Shared Prosperity Fund. Initially this involved FACT and Forres Heritage Trust coming together to explore how the local heritage assets and history could be better promoted for the local community and visitors to the area. This has involved working in partnership to develop a new range of education/learning resources, activities and promotional material which will be delivered as an intergenerational community-based pilot initiative and involves over 14 organisations, businesses and individuals.

Community Research Network

When possible FACT has supported the development of a new approach to research and development activities aligned to the theme of metal wealth under the umbrella of the Moray Community Research network led by Moray Wellbeing Hub and the Digital Health & Care Innovation Centre based in Glasgow.

We look forward to being involved further in these innovative approaches.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Financial review

During this accounting period FACT secured funding from a selection of funders to support its core activities. Details of those activities are set out in the Achievements and Performances section of this report.

A full list of sources of this income are shown in Note 5 to the Financial Statements. The total income for the period was £671,043. The total expenditure for the period was £671,828. The unrestricted balance in reserves at the end of the period was £127,433.

FACT is required to account for income and expenditure in line with the Statement of Recommended Practice for Charities (SORP). As a charitable company it is required to adopt Accrual accounting. Accruals accounts present a clearer picture of the charity's finances during the year. They show income and expenditure as these relate to the year in question, rather than simply recording money received and paid out. The balance sheet gives a 'snapshot' of the charity's financial position at the end of the year. However, the timing of the receipt of funding may not match that of the related expenditure.

During the year FACT received £397,600 of funding that related to its refurbishment of the Town Hall, and the increased value of an asset on FACT's balance sheet. However, the SORP requires this to be taken through the income account, which has the impact of significantly increasing income and giving an apparent "surplus" that actually relates to an increased balance sheet value of a capital item.

FACT's minimum level of reserves is to have sufficient freely available unrestricted reserves to fund three month's staff salary costs plus statutory redundancy payments and three months of fixed utility costs.

This is the amount required to wind up the organisation in an orderly way, meeting all outstanding commitments, should this be necessary.

Freely available unrestricted reserves consist of all net current assets where no restrictions have been made on their use by funders. This does not include the value of the Town Hall as the asset would be difficult to sell and convert to cash within a short period of time.

For the financial year 2024/25, the minimum level of unrestricted reserves is estimated as £68,333.

If forecasts show reserves are likely to go below this minimum level, the FACT trustees will take immediate steps to review the organisation's financial position and either form a plan to return to a financially sustainable position, or if that cannot be feasibly done, consider winding up the organisation.

FACT's target level of available unrestricted reserves is six months revenue expenditure, based on the budget for the coming year.

This is the amount required to ensure long term continuation of activity and deal with financial uncertainties.

For the financial year 2024/25 the target level of reserves is £129,560.

The trustees will plan to retain this level of reserves. However, short term reductions below the target level may be made to fund organisational priorities.

The present level of reserves available to the charity of £127,433 is marginally below the target level. However, the budget set by the trustees for the year ended 31 March 2025 includes plans to draw on these reserves which will take them temporarily below the target level. This is necessary to finance

Forres Area Community Trust

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

the shortfall of funding for major roof repairs, which have a projected total cost in excess of £500,000.

Plans for future periods

FACT are currently going through a strategic planning review supported by HIE. The focus of this review is to look at models of sustainability so the organisation is less reliant on revenue grants to support core and project activity costs. This will also include a three year plan to continue and develop new projects and activities within the organisation's objectives and a more phased approach to achieve the Forres Town Hall Regeneration Capital Project.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 17/12/24 and signed on behalf of the board of trustees by:



Jim Farquharson
Trustee

Forres Area Community Trust

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Forres Area Community Trust

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of Forres Area Community Trust ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act. In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of ICAS which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Forres Area Community Trust

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Independent Examiner's Report to the Trustees of Forres Area Community Trust *(continued)*

Year ended 31 March 2024

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



RITSONS
Chartered Accountant
Independent Examiner

103 HIGH STREET
FORRES
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Forres Area Community Trust
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 March 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	93,354	577,476	670,830	373,474
Investment income	6	213	—	213	32
Total income		<u>93,567</u>	<u>577,476</u>	<u>671,043</u>	<u>373,506</u>
Expenditure					
Expenditure on charitable activities	7,8	112,039	559,789	671,828	358,772
Total expenditure		<u>112,039</u>	<u>559,789</u>	<u>671,828</u>	<u>358,772</u>
Net (expenditure)/income and net movement in funds		<u>(18,472)</u>	<u>17,687</u>	<u>(785)</u>	<u>14,734</u>
Reconciliation of funds					
Total funds brought forward		145,905	305,720	451,625	436,891
Total funds carried forward		<u>127,433</u>	<u>323,407</u>	<u>450,840</u>	<u>451,625</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 16 to 24 form part of these financial statements.

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Statement of Financial Position

31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible fixed assets	12	191,159	197,421
Current assets			
Stocks	13	1,045	—
Debtors	14	12,067	24,194
Cash at bank and in hand		277,945	244,147
		<u>291,057</u>	<u>268,341</u>
Creditors: amounts falling due within one year	15	<u>31,376</u>	<u>14,137</u>
Net current assets		<u>259,681</u>	<u>254,204</u>
Total assets less current liabilities		<u>450,840</u>	<u>451,625</u>
Net assets		<u>450,840</u>	<u>451,625</u>
Funds of the charity			
Restricted funds		323,407	305,720
Unrestricted funds		127,433	145,905
Total charity funds	17	<u>450,840</u>	<u>451,625</u>


For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 17/12/24, and are signed on behalf of the board by:



Jim Farquharson
Trustee

The notes on pages 16 to 24 form part of these financial statements.

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Statement of Cash Flows

Year ended 31 March 2024

	2024 £	2023 £
Cash flows from operating activities		
Net (expenditure)/income	(785)	14,734
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	6,540	7,460
Other interest receivable and similar income	(213)	(32)
Loss on disposal of tangible assets	141	—
Accrued expenses	454	3,425
<i>Changes in:</i>		
Stocks	(1,045)	—
Trade and other debtors	12,127	(10,673)
Trade and other creditors	16,785	6,706
Cash generated from operations	34,004	21,620
Interest received	213	32
Net cash from operating activities	<u>34,217</u>	<u>21,652</u>
Cash flows from investing activities		
Purchase of tangible assets	(419)	(12,893)
Net cash used in investing activities	<u>(419)</u>	<u>(12,893)</u>
Net increase in cash and cash equivalents	33,798	8,759
Cash and cash equivalents at beginning of year	244,147	235,388
Cash and cash equivalents at end of year	<u>277,945</u>	<u>244,147</u>

The notes on pages 16 to 24 form part of these financial statements.

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Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is Forres Town Hall, High Street, Forres, IV36 1PB, Scotland.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Forres Area Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Forres Area Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Buildings	- 2% straight line
Office Equipment	- 25% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Forres Area Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

The Company is limited by guarantee and has no share capital.

Forres Area Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Architectural Heritage	–	15,000	15,000
Bar Takings	574	–	574
Donations	47,238	–	47,238
DTAS Greenshoots Fund	–	8,149	8,149
Forres Town Hall Refurbishment Capital Project	–	330,000	330,000
H & I Enterprise Grants	–	75,608	75,608
Lottery Community Fund	–	101,945	101,945
Moray Council Economic Growth & Regeneration	–	6,538	6,538
Moray Council Heritage & Culture	–	20,000	20,000
Moray Council LEP Fund	–	1,635	1,635
Moray Council MERI Funding	–	1,081	1,081
Moray Council/Moray Pathways	–	5,500	5,500
Other Income	45,542	–	45,542
VSF Impact Funding	–	12,020	12,020
	<u>93,354</u>	<u>577,476</u>	<u>670,830</u>

Forres Area Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Berry Burn Community Fund	–	26,360	26,360
Consultancy Income	1,750	–	1,750
Crerar	–	5,000	5,000
Forres Companion Publication Sales	83	–	83
H & I Enterprise Grants	–	43,571	43,571
Just Transition Fund/TSI	–	50,000	50,000
Lottery Community Fund	–	59,826	59,826
Moray Council Economic Growth & Regeneration	–	28,011	28,011
Moray Council LEP Fund	–	7,003	7,003
Moray Council MERI Funding	–	17,718	17,718
Moray Local Action Group (Cameron Project)	–	19,250	19,250
Other Income	59,702	–	59,702
Peoples Postcode Lottery	–	25,000	25,000
TSI Moray Health & Wellbeing Fund	–	12,200	12,200
TSI Moray Hospital Homecoming Project	–	3,000	3,000
TSI Moray Menopause Homecoming Project	–	2,000	2,000
VSF Impact Funding	–	13,000	13,000
	<u>61,535</u>	<u>311,939</u>	<u>373,474</u>

6. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	<u>213</u>	<u>213</u>	<u>32</u>	<u>32</u>

7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Activities	<u>112,039</u>	<u>559,789</u>	<u>671,828</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Activities	<u>67,914</u>	<u>290,858</u>	<u>358,772</u>

Forres Area Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Total funds 2024 £	Total fund 2023 £
Activities	671,828	671,828	358,772

9. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	6,540	7,460
Loss on disposal of tangible assets	141	—
Operating lease rentals	1,373	1,445

10. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	220,624	207,820
Employer contributions to pension plans	4,161	3,914
	224,785	211,734

The average head count of employees during the year was 13 (2023: 9). The average number of full-time equivalent employees during the year is analysed as follows:

	2024 No.	2023 No.
Number of staff	8	6

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

11. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

Forres Area Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

12. Tangible fixed assets

	Land and buildings £	Equipment £	Total £
Cost			
At 1 April 2023	196,288	20,810	217,098
Additions	–	419	419
Disposals	–	(1,726)	(1,726)
At 31 March 2024	196,288	19,503	215,791
Depreciation			
At 1 April 2023	9,460	10,217	19,677
Charge for the year	3,925	2,615	6,540
Disposals	–	(1,585)	(1,585)
At 31 March 2024	13,385	11,247	24,632
Carrying amount			
At 31 March 2024	182,903	8,256	191,159
At 31 March 2023	186,828	10,593	197,421

13. Stocks

	2024 £	2023 £
Bar Stock	1,045	–

14. Debtors

	2024 £	2023 £
Prepayments and accrued income	2,390	1,554
Other debtors	9,677	22,640
	12,067	24,194

15. Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	23,491	6,706
Accruals and deferred income	7,885	7,431
	31,376	14,137

16. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £4,161 (2023: £3,914).

Forres Area Community Trust

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

17. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023	Income	Expenditure	At 31 March 2024
	£	£	£	£
Unrestricted funds	<u>145,905</u>	<u>93,567</u>	<u>(112,039)</u>	<u>127,433</u>

	At 1 April 2022	Income	Expenditure	At 31 March 2023
	£	£	£	£
Unrestricted funds	<u>152,252</u>	<u>61,567</u>	<u>(67,914)</u>	<u>145,905</u>

Restricted funds

	At 1 April 2023	Income	Expenditure	At 31 March 2024
	£	£	£	£
Restricted Funds	<u>305,720</u>	<u>577,476</u>	<u>(559,789)</u>	<u>323,407</u>

	At 1 April 2022	Income	Expenditure	At 31 March 2023
	£	£	£	£
Restricted Funds	<u>284,639</u>	<u>311,939</u>	<u>(290,858)</u>	<u>305,720</u>

18. Analysis of changes in net debt

	At 1 Apr 2023	Cash flows	At 31 Mar 2024
	£	£	£
Cash at bank and in hand	<u>244,147</u>	<u>33,798</u>	<u>277,945</u>